

NOV 14 2019

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 29th day of October, 2019, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

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|------------------|---------------------------|
| LeeAnn Jones | County Judge |
| Ronnie LaGrone | Commissioner, Precinct #1 |
| David A. Cole | Commissioner, Precinct #2 |
| Craig M. Lawless | Commissioner, Precinct #3 |
| Dale LaGrone | Commissioner, Precinct #4 |

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

County Judge LeeAnn Jones recognized and welcomed Sherry Parker, a government teacher from Carthage High School, and her government class.

2. **COMMISSIONERS' REPORTS:**

Commissioner Ronnie LaGrone reported that repair work and renovations are proceeding as planned at the Exposition Center and courthouse.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record a change in status of employment for Kassi Orbaugh from Detention Officer to Detention Corporal with the Panola County Sheriff's Department effective October 26, 2019 at the rate of \$16.93 per hour.
- b. To record the employment of Chance Haynie as a Detention Officer with the Panola County Sheriff's Department effective October 26, 2019 at the rate of \$14.19 per hour.

ROAD & BRIDGE

- a. To approve and record a request by MK Pipeline, LLC to place a 12" line within the right-of-way of Panola County Road #463.

- b. To approve and record a request by Hopewell Operating, Inc. to place a 5½" steel casing w/3" poly line within the right-of-way of Panola County Road #331 (two locations).
- c. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) ¾ ton crew cab truck for the Panola County Road and Bridge Department, Precinct #1. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 26, 2019 at 1:30 PM.

MISCELLANEOUS

- a. To discuss and act upon authorizing the County Auditor to advertise for sealed bids for "Panola County Towing". Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 26, 2019 at a Regular Session of the Panola County Commissioners' Court scheduled for 1:30 PM.
- b. To approve and record a change in Section 1.09 (Drugs and Alcohol) of the Panola County Employee Handbook.
- c. To record Statement of Officer and Oath of Office forms for Panola County Deputy Tax Assessor-Collector Lauren Rogers.
- d. To accept and record a \$40.00 donation to the Panola County Children's Protective Services (The Rainbow Room) from Potlatch.
- e. To approve and record 2019 Budget Amendment No. 19.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Deputy Constable, Precincts #2 and #3 Charles Blue; Panola County Deputy Constable, Precincts #1 and #4 Billy Alexander; Panola County Constable, Precincts #1 and #4 Bryan Murff; and Panola County Extension Agent Lee Dudley (2).

Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.


- 5. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
- 7. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to award the contract for renovation of the men's and women's bathrooms at the

Panola County Exposition Center to O'Neals Carpentry. The motion passed unanimously. SEE PROPOSALS ATTACHED.

8. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to award the contract for renovation of the kitchen at the Panola County Exposition Center to O'Neals Carpentry. The motion passed unanimously. SEE PROPOSALS ATTACHED.
9. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to cast the County's votes by resolution for candidates for the Panola County Appraisal District's Board of Directors for the 2020-2021 term. The motion passed unanimously. SEE OFFICIAL BALLOT AND VOTING RESOLUTIONS ATTACHED.
10. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt Resolution #2019-04 in support of the U.S. Census Bureau 2020. The motion passed unanimously. SEE RESOLUTION ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve Panola County CDL Drug and Alcohol Testing Policy and Procedures. The motion passed unanimously. SEE POLICY AND PROCEDURES ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to table until the next meeting a decision on an increase in payment to Carthage Veterinary Hospital – Dean R. Yates, DVM for the animal pound. The motion passed unanimously. SEE PROPOSAL ATTACHED.
13. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to declare a 2008 Kubota M9540 Tractor, S/N 56372, Unit #809 surplus property and to approve it's trade-in for a 2019 John Deere Tractor from John Deere through BuyBoard Contract #529-17 for use by the Panola County Road and Bridge Department, Precinct #2. The motion passed unanimously. SEE QUOTE ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve the purchase of a 2019 Ford F-750 from Chastang Ford, BuyBoard Contract #521-16 for use by the Panola County Road and Bridge Department, Precinct #1. The motion passed unanimously. SEE QUOTE ATTACHED.
15. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve a License Agreement between Luminant Mining Company LLC and Panola County. The motion passed unanimously. SEE LICENSE AGREEMENT ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve an engagement letter from Rachael Payne, CPA, PLLC for the Panola County Criminal District Attorney's Chapter 59 Asset Forfeiture Report for the year ending August 31, 2019. The motion passed unanimously. SEE ENGAGEMENT LETTER ATTACHED.
17. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to approve an engagement letter from Rachael Payne, CPA, PLLC for the Panola County Sheriff's Office and the Panola County Constables' Chapter 59 Asset Forfeiture Reports for the year ending December 31, 2019. The motion passed unanimously. SEE ENGAGEMENT LETTER ATTACHED.

The meeting adjourned.

Dated this 29th day of October, 2019.




LeeAnn Jones, County Judge, Panola County, Texas

11-12-19


Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 29, 2019.



Bobbie Davis, County Clerk, Panola County, Texas



11/12/19

Date